

QMR/7.2.1-01



Ministry of Micro, Small and Medium Enterprises,
Government of India

TOOL ROOM & TRAINING CENTRE, GUWAHATI



Government of India Society

Ministry of Micro, Small & Medium Enterprises

Sl. No.....

AMINGAON INDUSTRIAL AREA, NORTH GUWAHATI ROAD, AMINGAON, GUWAHATI - 781031

APPLICATION FORM FOR **MACHINIST** **TURNER** AFFILIATED BY NCVT (5th Batch)
(Tick [✓] Mark any selected course)

**To be filled up in block letter only.*

Recent
Passport size
Photograph

Name :

Father's Name :

Mother's Name :

Permanent Address : Vill/Town

P.S.....P.O.....Dist.....

StatePin Code..... Ph. No.

Email :

Address for Communication :

.....Nationality.....

Date of Birth : CASTE* : SC ST OBC General SEX* : Male Female

**Tick (✓) Mark only*

**Tick (✓) Mark only*

Qualification Details

Examination Passed	Board / University	Year of Passing	% of Marks	Division

Date :

Place :

(Signature of the Applicant)

TOOL ROOM & TRAINING CENTRE, GUWAHATI

ADMIT CARD for Machinist / Turner (5th Batch)

*(*TO BE FILLED BY THE CANDIDATE)*

Sl. No.

Name of the Candidate :

Address :

Phone No. :

Email :

(Signature of the TRTC Official with Seal)

FOR OFFICE USE ONLY

Date of Test : 15/06/2019
Time : 8:00 A.M.
Venue : Tool Room & Training Centre, Amingaon Industrial Area,
..... North Guwahati Road, Guwahati - 781 031
Check List : (a) Qualification
(b) Age
(c) Caste Certificate
Eligible : Yes / No
Dispatch No. :
Date :

Signature of the TRTC Official

FOR OFFICE USE ONLY

Date of Test : 15/06/2019
Time : 8:00 A.M.
Venue : Tool Room & Training Centre,
..... Amingaon Industrial Area,
..... Guwahati - 781 031



(Signature of the TRTC Official with Seal)

TOOL ROOM & TRAINING CENTRE, GUWAHATI
General information about the course Machinist / Turner

Name of the course	: Machinist / Turner (Affiliated by NCVT)
Date of Commencement	: 01-08-2019
Duration of the Course	: 2 years
Intake	: Machinist - 32 Nos. / Turner - 32 Nos.
Eligible Criteria	: a. 10 th pass before Commencement of Course b. Age 15 - 25 Years
Date of Birth	: Born in between 01-08-1994 to 31-07-2004
Course Fees	: Rs. 2,500/- per month (Nil for SC/ST candidates).
Application Fees	: Rs. 250/- (Rs. 300/- for those who seeks by posts)
Selling of "Form" on office hrs.	: 29-04-2019 to 08-06-2019
Last date of submission of "Form"	: 08-06-2019
Entrance examination for eligible candidate	: 15-06-2019 at 8:00 A.M. at Amingaon, Guwahati - 31
Declaration of Merit list on	: 15-06-2019 at 4:00 P.M.
Admission for successful candidates on	: 06-07-2019
Admission for wait listed candidates	: 13-07-2019
Method of Selection	: Written test / Counselling on 10 th standard basis
Fees at the time of Admission	: Tuition Fees Rs. 15000/- (per semester) (Nil for ST/SC candidate) : Security Deposits Rs. 5000/- (Rs. 9000/- for ST/SC candidates) : Registration fees Rs. 1000/- : Administrative fees Rs. 3000/- Total Rs.24,000/- (Rs. 13,000/- for ST/SC candidates)
Examination Fees	: Rs. 500/- per semester examination
Hostel Charges	: Rs. 1500/- per month for boarding charge only. Fooding charges extra as applicable and refer the rules & regulations of the hostel
Implant Training	: 1 year compulsory implant training in any Industries or TRTC, Guwahati after completion the course

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Full Signature of the Parents/Guardian

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Full Signature of the Applicant

BASIC RULES & REGULATIONS

- ◆ Confirmation of the admission subject to rule of affiliated Body.
- ◆ Prescribed Application Form must be filled up, signed & submitted by the applicant along with 4 copies recent coloured passport size photographs, certificate of age, qualification and caste.
- ◆ Course fees once deposited will not be refunded.
- ◆ Applicant should attend the training course in time fixed by TRTC, Guwahati.
- ◆ Applicant should maintain discipline during his /her staying in the TRTC, Guwahati.
- ◆ Holiday will be as per TRTC holiday list & the specific holidays for specific courses.
- ◆ For any clarification on any matter applicant should report to the Batch-in-charge.
- ◆ TRTC, Guwahati reserves the right to terminate any trainee during training course for any acts of the trainee, which may cause damage to TRTC's image.
- ◆ **TRTC, Guwahati has the right to introduce new rules or modify/amend the existing rules at any time, which are to followed by the trainees.**
- ◆ Trainees should wear their uniform & shoes in all Training Days. Black leather hard shoes are required during the training period.
- ◆ **Attendance of class should be maintained at least 85% in average.**
- ◆ Trainees, who are willing to accommodation, they should follow general rules of the hostel.
- ◆ During training period, trainees are not allowed **Pan, Pan Masala, Gutkha, Cigarette, Biri, Wine** or any other types of unhygienic addictions etc.
- ◆ Trainees should maintain cleanness of the campus
- ◆ If any item / property of TRTC will be damaged by the trainees, they have to replace the same within a week.
- ◆ Trainees are not allowed to bring Camera, CD, Pen Drive, Mobile phone etc. to the campus.
- ◆ No guarantee for placement. However 100% placement assistance to be provided for successful trainees.
- ◆ Payment will be made by Online payment / Debit Card / Credit Card / POS Machine or Demand Draft in favour of **"Tool Room & Training Centre, Guwahati"** payable at Guwahati.
- ◆ Security deposit will be refunded only after successful completion of the course.
- ◆ Selected SC/ST student will deposit one original certificate, either caste certificate or marksheet of 10th std for security of their completion the course, if they obtained free course. The certificate will be returned after completion of the course.
- ◆ Stipend will be provided during implant training.

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Full Signature of the Parents/Guardian

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Full Signature of the Applicant