



**Expression of Interest (EOI) For Empanelment Of Technical Agency (TA) With TRTC, Guwahati For Implementation of SFURTI Scheme**

Tool Room & Training Centre, Guwahati invites Expression of Interest for empanelment of Technical Agency (TA) from National Level Institutions with proven expertise in Artesian & Small Enterprise Cluster Development to provide close hand holding & implementation support to the SFURTI Clusters including preparation of Comprehensive Detailed Project Report (DPR), Business Plan, Suitable Marketing Strategy, Assistance to Nodal & Implementing Agency in establishment of SFURTI cluster etc. Details of activities to be performed by TA is available in the website of Ministry of Micro, Small & Medium Enterprises (MSME), Govt. Of India under revised guidelines of SFURTI Scheme & Proforma of Expression of Interest for empanelment of Technical Agency is available in the website of Tool Room & Training Centre (TRTC), Guwahati (<http://trtcguwahati.org/>).

Interested agencies may apply in soft copy with details of their credentials as per proforma stated above to The Project Manager Tool Room & Training Centre, Guwahati through Email (Email ID: [trtcghy@hotmail.com](mailto:trtcghy@hotmail.com)) on or before 08-02-2021.

Project Manager  
Tool Room & Training Centre, Guwahati  
Amingaon Industrial Area, North Guwahati Road  
Guwahati 781031  
e-mail: [trtcghy@hotmail.com](mailto:trtcghy@hotmail.com)  
Website: <http://trtcguwahati.org/>

To,

The Project Manager  
Tool Room & Training Centre, Guwahati

**Proforma of Expression of Interest for empanelment of Technical agency (TA) with  
TRTC, Guwahati**

<b>SL. No</b>	<b>Particulars</b>	<b>Response from the Institution</b>
1	Name of the agency	
2	Address	
3	Email & Contact No.	
4	Name of the office bearers	
5	Net worth of the organization	
6	Details of expertise in Artisan & Small Enterprise cluster development especially for SFURTI scheme for last 5 years (Enclose Documentary Evidence)	
7	Details of preparation of DPRs for last 5 years	
8	Details of Preparation & Validation of Cluster Action Plan for last 5 years	
9	Details of Hand holding assistances being rendered to Cluster actors in respect of Business plan, Training of CDEs & other officials of NAs & IAs, Skill up gradation of artisans, monitoring, Formation of SPVs, operational framework for various interventions, Sustainability Roadmap, identification of potential implementing agencies (IA) Preferable in Assam, for last 5 years.	
10	Formulation of Details of marketing strategy for survival of Cluster & Steps towards modernization, assistance to IAs / SPVs for setting up CFC & engagement of Design house/ Designer to provide input on product design, development, packaging , advice IA/SPV for procurement of raw material along with various micro & macro level tools & machineries as per DPR & distribution of the same to artisans, etc, branding, liason with various stake holders (Govt/Non Govt/Financial institutions) for better functioning of cluster, regular monitoring of cluster on monthly basis & submit report there on (Enclose documentary evidence for last 5 years)	
11	Any other point, as felt necessary	

Place -  
Date-

Signature  
with Seal